



**Citywide Administrative  
Services**

July 15, 2013

**Edna Wells Handy**  
Commissioner

**Maria DiPaola**  
Chief Human Capital Officer

Nancy B. Kiyonaga  
Director, Commission Operations & Municipal Assistance  
New York State Department of Civil Service  
Alfred E. Smith State Office Building  
Albany, New York 12239

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Dear Ms. Kiyonaga:

I am forwarding to you the DCAS Progress Report on Provisionals. This submission also reports data from the period beginning December 1, 2012, and ending May 31, 2013 including:

- A listing of all competitive class titles with the number of provisionals serving;
- A report that reflects the number of provisionals serving in each agency; and
- A listing of titles with provisionals serving in the face of a list at the Transit Authority.

The data shows that as of May 31, 2013, there were 21,567 provisional employees, a decrease of 16,230 from the May 31, 2008 baseline number of 37,797, or 43%. Further, the number of provisionals serving in the face of viable eligible lists, a specific area of focus in our provisional reduction effort, decreased from 12,645 as of May 31, 2008 to 1,625 as of May 31, 2013, a reduction of 87%.

We are pleased that the number of provisionals has been reduced by 43% in four years and we are making every effort to continue this downward trajectory. To that end, we plan to administer 80 exams targeting titles with significant numbers of provisionals over the next two years (in addition to the large number of other regularly-scheduled exams).

If you have any questions, please call me at (212) 386-0260.

Sincerely,

  
Maria DiPaola

C: Jerry Boone, President, New York State Civil Service Commission  
Caswell F. Holloway, Deputy Mayor for Operations  
Edna Wells Handy, Commissioner of DCAS  
Michael A. Cardozo, Corporation Counsel  
James F. Hanley, Commissioner of Labor Relations